## To get updated plans please follow the instructions below

## INSTRUCTIONS TO OFFERORS

The following is a list of the files when downloaded from Projnet at <a href="www.projnet.org/projnet">www.projnet.org/projnet</a> will include the entire Solicitation documents.

To submit and review Plan Room documents, you will have to provide valid business contact information (e.g. Company name, your name, business address, phone and email). Go to the aforementioned web page and click "Quick Add." Select agency USACE, enter the Plan Room Key for this solicitation listed below, your email address, and then click continue.

The Solicitation Number is: W912DQ-17-R-4010 The Bidder Inquiry Key is: 7CCEWI-BVG6A7 The Plan Room Key is: K7OF83-E88OFT

Specific Instructions for ProjNet Bid Inquiry Access:

- (a) From the ProjNet home page linked above, click on **Quick Add** on the upper right side of the screen.
- (b) Select the agency **USACE.**
- (c) Key. Enter the **Bidder Inquiry Key** listed above.
- (d) Email. Enter the email address you would like to use for communication.
- (e) Click Continue. A page will then open saying that a user account was not found and will ask you to create one using the provided form.
- (f) Enter your First Name, Last Name, Company, City, State, Phone, Email, Secret Question, Secret Answer, and Time Zone. Make sure to remember your Secret Question and Answer as they will be used from this point on to access the ProjNet system.
- (g) Click Add User. Once this is completed you are now registered within ProjNet and are currently logged into the system.

Specific Instructions for Future ProjNet Bid Inquiry Access:

- (a) For future access to ProjNet, you will not be provided any type of password. You will utilize your Secret Question and Secret Answer to log in.
- (b) From the ProjNet home page linked above, click on **Quick Add** on the upper right side of the screen.
- (c) Select the agency **USACE**.
- (d) Key. Enter the **Bidder Inquiry Key** listed above.
- (e) Email. Enter the email address you used to register previously in ProjNet.
- (f) Click Continue. A page will then open asking you to enter the answer to your Secret Question.
- (g) Enter your Secret Answer and click Login. Once this is completed you are now logged into the system.

Offerors are requested to review the specification in its entirety, and review the Bidder Inquiry System for answers to questions prior to submission of a new inquiry.

Download Construction Solicitation located in the Plan Room. Please realize some of the files are large documents and may take some time to download.

NOTE: The Projnet system has regular maintenance everyday starting at 9:00 a.m. CST and will last for approximately 30 minutes and will reopen for use when the maintenance has been completed. The ProjNet call

center operates weekdays from 8AM to 5PM U.S. Central Time Zone (Chicago) or by appointment for OCONUS. The telephone number for the Call Center is 1-800-428-HELP. Email to <a href="mailto:staff@rcesupport.com">staff@rcesupport.com</a>.